

# How to Get Signed in to the E-Tix System

- 1 – Enter **Username**.
- 2 – Enter **Password**.
- 3 – If username or password is forgotten, click on the “**Forgot Username or Password**”.
- 4 – Click link to “**Etix Question**” if you have a question that you need answered by Etix staff.
- 5 – Click link to “**Report a Problem**” if you are having a problem entering a fish ticket or need immediate assistance.
- 6 – For an Overview of how to use the system, under **Help** click on Oregon.

The screenshot shows the E-Tix Portal login page. At the top, there is a logo for the Pacific States Marine Fisheries Commission (Washington, Oregon, California) and the text "Pacific States Marine Fisheries Commission" and "E-Tix Portal". Below this is a navigation menu with links: Login, Contact Us, Request an Account, ETix Question, Report a Problem, ETix Guides (Washington, Oregon, California), and State/Fed Guides (CDFW User Guide, Federal LE Permits). The main content area has a "Login" section with "Username" and "Password" input fields, a "Submit" button, and a "Forgot Username or Password" link. A maintenance notice states: "The ETix Portal will be unavailable Wednesday afternoons from 4:30 PM – 4:45 PM PST for system maintenance." Numbered callouts (1-6) point to specific elements: 1 points to the Username field, 2 points to the Password field, 3 points to the Forgot Username or Password link, 4 points to the ETix Question link in the navigation menu, 5 points to the Report a Problem link, and 6 points to the Oregon link under ETix Guides.

# Home Screen

On the **Home Screen** you can do a variety of things:

- 1 - Print a Fish Ticket
- 2 - Search Tickets Entered
- 3 - Add a New Ticket
- 4 - Complete Tax & Assessment Reports
- 5 - Find a Code List
- 6 - Manage Lists
- 7 - Access Etix Guides (Oregon Reference Guide)
- 8 - Access State/Fed Guides
- 9 - Contact PSMFC with a Question or a Problem

The screenshot shows the Pacific States Marine Fisheries Commission (PSMFC) E-Tix Portal Home screen. The page features a navigation menu on the left and a main content area on the right. Numbered callouts (1-9) are placed over the menu items, with blue arrows pointing from the callout boxes to the corresponding menu items. The callouts are: 1 (Print Ticket), 2 (Search Tickets), 3 (New Tickets), 4 (Tax & Assessment Reports), 5 (Code Lists), 6 (Manage Lists), 7 (ETix Guides), 8 (State/Fed Guides), and 9 (Contact Us).

**Pacific States Marine Fisheries Commission**

E-Tix Portal - Home ODFW Test Dealer ▼

Welcome to the PSMFC Electronic Fish Ticket Management Portal

- Home**
- Fish Tickets**
  - Print Ticket
  - Search Tickets
  - New Tickets
- Reports**
  - Tax & Assessment
  - Code Lists
- Manage Lists**
  - Licenses
  - Vessels
  - Operators
  - Cost Types
  - Unloading Stations
- ETix Guides**
  - Washington
  - Oregon
  - California
- State/Fed Guides**
  - CDFW User Guide
  - Federal LE Permits
- Contact Us**
  - ETix Question
  - Report a Problem

# What You Need to Know about Adding a New Fish Ticket

When Adding a New Fish Ticket you must first choose the **Fish Ticket type** (1):

Fish Ticket types are determined by the gears used when fishing:

2 - **Troll Ticket** – Uses Salmon or Tuna Troll Gears

3 - **Columbia River Ticket** – Choose one of the 3 types of tickets (Columbia River, Columbia River Tribal or Columbia River Washington Boat) and the gear

4 - **Groundfish & Shrimp Ticket and Nearshore Ticket** – Gears used that commonly catch groundfish or shrimp

5 - **Shellfish & Bait Ticket** – Crab, Clams, Crayfish and Squid Gears

Create New Ticket: S

1 ↓

Dealer - Location: Seafood

State: Oregon

Type: Columbia River

Landing Date:

Cancel Enter Ticket

2 ←

Gear Code	Troll Ticket Gears
110	Coastal gill net (Coastal River Shad)
120	Troll (Salmon and Tuna)
130	Coastal set net (Coastal River Shad)
140	Ocean gill net
150	Pelagic longline
160	Tuna seine
170	Tuna baitboat

3 ←

Gear Code	Columbia River Ticket Gears
210	Col. R. gill net
230	Col. R. set net
240	Col. R. dip net
250	Set line (Columbia River)
260	Col. R. Hook & Line
271	Col. R. Beach Seine
272	Col. R. Purse Seine
290	Smelt trawl

4 ←

Gear Code	Groundfish & Shrimp and Nearshore Ticket Gears
300	Fish pot
310	Off Shore Processor
320	Shrimp pot
330	Squid net
340	Other hook & line
350	Bottom longline
360	Midwater trawl
370	Shrimp trawl (Single)
380	Shrimp trawl (Double)
390	Groundfish trawl (discontinued)
391	Groundfish trawl - roller
392	Groundfish trawl - flatfish
393	Groundfish trawl - selective flatfish

5 ←

Gear Code	Shellfish & Bait Ticket Gears
400	Crab pot
410	Crab ring
420	Clam shovel/rake (not on vessel)
430	Scallop dredge
440	Bait shrimp pump
450	Bait net
460	Clam pump/jet
470	Hand device for prying or used diving
480	Cray fish trap
490	Hook & Line

## Timelines for Fish Tickets That Follow This Slide Are:

- ▶ **All** Fish Tickets are required to be submitted by the end of the next working day except the following fish ticket types:
  - ▶ Columbia River Gillnet - Due 24 hours after the landing or 24 hours after the season ends
  - ▶ Columbia River Tribal - Due 5 days after the landing
  - ▶ Columbia River Washington Boat - Due 24 hours after the landing occurs or within 24 hours after the season ends
  - ▶ Groundfish & Shrimp (Sablefish) - Due within 24 hours of landing

# Shellfish & Bait (Crayfish) Fish Ticket Directions

- 1 – Add Fisher License Number and Fisher Name
- 2 – Add Port and Gear (Port is County where crayfish caught)
- 3 – Add Primary Catch Area (Waterbody where crayfish caught)
- 4 – Add Species (Crayfish) Caught
- 5 – Add Pounds (no decimals)
- 6 – Add Price (fair market value)
- 7 – Select Trip Type off of Dropdown List
- 8 – Select Use off of Dropdown List
- 9 – Add Notes (Any information you want me to know about the ticket)
- 10 – Add Cost Type (If desired)

1 ↓

2 ↓

3 ↓

Date of Landing	04/23/20 <a href="#">Change</a>	Dealer # (Name)	0099A (Test OR - Ast...	Inside/Outside	<input type="text"/>
Commercial License #	25100 (BROWN, RALPH)	Port Code	66 - JEFFERSON	Primary Catch Area	88 - Crayfish: ROUND BU
Boat Number (Name)	<input type="text"/>	Gear Used	480 - CRAYFISH TRAP	Trip Type	1 - LEGAL LANDING
Operator (Last, First)	BROWN, RALPH	# of Days Fished	<input type="text"/>	Hold Inspection #	<input type="text"/>

4 ↓

5 ↓

6 ↓

7 ↓

8 ↓

Fish Code - Description	Gross Lbs	Price Per Lb	Amount	# of Fish	Condition	Grade	Gear	Type	Use	GF #
855 - Crayfish	389.00	\$ 2.0000	\$ 778.00		0	0	480	1	1	X
855 - Crayfish	20.00	\$ 2.0000	\$ 40.00		0	0	480	1	8	X
<input type="text"/>					0	0	480	1	1	X

9 ↓

Notes

Fisher took 20 pounds home.

[View/Edit Costs](#)  
Total Costs: \$0.00

10 →

Cost Type
CRCFA
Landing Tax
Bait
Ice
State Tax
Salmon Comm Tax @.005
Crab Commission 1%